

Internet Posting Requirements for Political Subdivisions Requisitos de Publicación en Internet Para Subdivisiones Políticas

Mailing Address of Political Subdivision: <i>Dirección Postal de Subdivisión Política:</i>	Telephone Number: <i>Número de Teléfono:</i>	E-Mail Address: <i>Dirección de Correo Electrónico:</i>

Elected Officers of Political Subdivision <i>Oficiales Electos de la Subdivisión Política</i>	Year Elected Officer's Term Expires <i>Año en que Expira el Mandato del Oficial Electo</i>

Date of Next Officer Election <i>Fecha de la Próxima Elección de Oficial</i>	Location of Next Officer Election <i>Ubicación de la Próxima Elección de Oficial</i>

Candidate Eligibility Requirements <i>Requisitos de Elegibilidad del Candidato</i>	Deadline to File Candidate Application <i>Fecha Límite Para Presentar la Solicitud de Candidato</i>
<ul style="list-style-type: none"> • Candidates must be a citizen of Texas. • Must be a qualified elector and registered to vote in the City. • Must have resided in the City for at least one year prior to filing the application for election. • Must reside in the City during the term of office. <hr style="width: 50%; margin: 10px 0;"/> <ul style="list-style-type: none"> • Los candidatos deben ser ciudadanos de Texas. • Deben ser electores calificados y estar registrados para votar en la Ciudad. • Deben haber residido en la Ciudad al menos un año antes de presentar la solicitud para la elección. • Deben residir en la Ciudad durante el mandato del cargo. 	<p style="text-align: center; margin: 0;">Wednesday, January 14, 2026 - Friday, February 13, 2026</p> <hr style="width: 50%; margin: 10px 0;"/> <p style="text-align: center; margin: 0;">Miércoles, 14 de enero de 2026 - Viernes, 13 de febrero de 2026</p>

Notice and Record of Meeting of Political Subdivision's Governing Body (If Applicable to Political Subdivision): <i>Aviso y Registro de Reunión del Órgano Rector de la Subdivisión Política (Si Corresponde a la Subdivisión Política):</i>
Meeting notices must be posted at least 72 hours in advance of the posted meeting date and are available in the bulleting board cabinet located on the wall adjacent to the front door entrance of City Hall, visible and accessible to the public during and after regular working hours and at www.cityofrgc.com .
Avisos de las reuniones deben publicarse al menos 72 horas antes de la fecha de la reunión y están disponibles en el gabinete del tablero de anuncios ubicado en la pared adyacente a la puerta de entrada principal del Ayuntamiento, visible y accesible al público durante y después del horario laboral habitual

General Instructions

Please see the following general instructions regarding completion of the internet posting requirements for political subdivisions:

Political Subdivision's Contact Information: List the political subdivision's contact information, including a mailing address, telephone number, and e-mail address.

Elected Officers of the Political Subdivision: List the names of each elected or appointed public elective officer within the political subdivision and the year the officer's term expires. For counties, this includes providing information regarding county and precinct officers. Counties are not required to list the names of statewide or district elective officers.

Date and Location of the Next Election for Officers of the Political Subdivision: The political subdivision should provide the address of the main administrative office (i.e. the location a person would expect to file candidate applications). Although political subdivisions must include information regarding the date of the next general election for officers, the best practice would include posting the date of a special election for an officer as soon as possible after a special election is ordered. Political subdivisions may also provide a link to the Notice of Election once an election has been ordered.

Requirements and Deadline for Filing for Candidacy: Please note, the requirements and deadline for filing for candidacy of each elected office of the political subdivision must be continuously posted for at least one year before the election day for the office. The online posting need not refer to Ethics Commission filing requirements for candidates.

Regarding the candidacy deadline, the best practice would be to include the candidate filing deadline for general elections, the candidate filing deadline for any special elections which have been ordered to fill a vacancy, and the write-in candidate deadline.

The political subdivision must provide a statement of candidate filing requirements including form, content, and procedure. This includes, for example: (a) the type of candidate application form needed, along with a link to the candidate application, and (b) information regarding whether there is a candidate filing fee and the amount, or whether the candidate can file a petition in lieu of a filing fee, as well as a link to such petition.

The political subdivision must post the qualifications for office that are specific to it. This includes, for example, how long the candidate must be a resident of the state and/or the territory elected from, whether the candidate must be a registered voter, and other pertinent candidate eligibility requirements relevant to the political subdivision. The political subdivision may also provide a link to Section 141.001 of the Election Code, if applicable (which details eligibility requirements for public office), and/or provide a link to other sections of relevant codes or a city's charter, which may also provide specific candidate eligibility requirements for the entity.

Requirements for Posting Notice of Meetings and Record of Meetings of Political Subdivision's Governing Body: Our office recommends consulting with your political subdivision's legal counsel regarding this particular posting requirement.

The requirements for posting notice of meetings and record of meetings of the political subdivision's governing body does not apply to:

- (1) A county with a population of less than 10,000;
- (2) A municipality with a population of less than 5,000 located in a county with a population of less than 25,000; or
- (3) A school district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.

Please see the following guides available on the Secretary of State's website that your political subdivision may utilize to help provide candidate and posting information:

[Terms, Qualifications, and Vacancies](#)

[VR for Candidates \(HB 484\) FAQ](#)

[Candidacy for Local Political Subdivisions](#)

[Running for Local Offices](#)